

# Contract Update

# *Annual Contract Reviews*

## **Contract Review Process – CY Renewal Planning**

We'll follow a similar structure to last year to ensure each contract has a clear, sustainable renewal plan for the next calendar year.

### **Leads:**

Chloe Kondakci & Sam Gargaro

**Preference:** In-person review meetings (Hybrid/Remote Available as needed)

### **1 Week Before Each Review, You'll Receive:**

Contract summary  
Initial recommendations  
Discussion slide deck

### **Timeline:**

**November:** Schedule reviews

**December – February:** Department contract review meetings