

CSM Senate Meeting Minutes

Meeting date: October 17th, 2022

Time: 2:30 pm

Location: Held via Zoom

Members in attendance:

- Chandra Yelleswarapu, Physics, Chair
- Daniel Dowling, Chemistry, Associate Chair
- Karla Schallies, Biology, Secretary
- Catherine McCusker, Biology
- Kellee R Siegfried-Harris, Biology
- Jonathan Rochford, Chemistry
- Mridula Satyamurti, Chemistry
- Kenneth Fletcher, Computer Science
- Nurit Haspel, Computer Science
- Tiago Cogumbriero, Computer Science
- Michael Rahaim, Engineering
- Kourosh Zarringhalam, Mathematics
- Maureen Title, Mathematics
- Oleg Lazarev, Mathematics
- Yusuf A Mustopa, Mathematics
- Moriah Roache
- Aidan Remington, Mathematics, Undergraduate Student Representative
- Eric Steele, Physics, Graduate Student Representative

Member(s) absent:

- Maureen Title, Mathematics
- Maxim Olchanyi, Physics

Others in attendance:

- Ricardo Castano-Bernard, Associate Dean, CSM Dean Office Representative

The meeting was called to order at 2:31 pm.

1. A motion to approve the agenda for this meeting was seconded and approved unanimously.
2. Chandra Yelleswarapu, Physics, Chair, mentioned that changes were made to the minutes of September 12th, 2022 to fix mistakes in the spelling of some of the participants' names. He also apologize because those mistakes were found in previous CSM Senate minutes as well. A motion to approve the September 12th, 2022, meeting minutes was seconded and approved unanimously.
3. Announcements
 - Changes to Academic Affairs Committee include:
 - Catalin Zara, accepted to be the Chair of the Academic Affairs Committee. Other members include Walter Buchwald (Engineering), Mohamed Gharbi (Physics), Qingjiang (Vince) Li (Chemistry), and Catherine McCusker (Biology). There is still no representative from Computer Science.
 - The class Bio 617, Biostatistics and Experimental Design Lab has been approved by the Provost's Office.
4. New business
 - The course proposal for Biol 682, Genome Stability: DNA Damage and Repair was discussed. The only suggestion made was to review that the prerequisites are the same in the different documents available for this course. A motion to approve the course Biol 682, Genome Stability: DNA Damage and Repair for this meeting was seconded and approved unanimously.
5. Dean's office remarks
 - There were no new remarks from the Dean's Office. CSM Senate members asked two questions and updates/answers on the questions will be provided in future meetings.

- Question number 1: In Spring 2022, the CSM Senate voted and approved the Freedom of Speech text. The CSM Senate members are wondering if the Dean's Office had any comments or would like to suggest any changes.
- Question number 2: In Spring 2022, the CSM Senate voted and approved a text shared with the Dean's Office about the selection and allocation of Learning Assistants and Supplemental Instructors. The CSM Senate members are wondering if the Dean's Office had any comments or would like to suggest any changes.

6. Other Businesses

- By-laws - during the open discussion, CSM Senate members discussed the topics below.
 - The changes proposed to the current By-Laws were necessary because the By-laws still included information when the CSM and CLA Colleges were one College. We have been working on updating the CSM Senate By-laws for more than a year.
 - Since the discussion of the updated CSM Senate By-laws started, the CSM Senate members have approved six new/updated committees to be part of the By-laws.
 - During this meeting, several CSM Senate member gave their opinion about what the responsibilities of each committee should include. A draft was created for each committee and these drafts will be shared with former members of each committee to obtain their feedback before the next CSM Senate meeting.

Therefore, the CSM Senate is still working on the description of the responsibilities for each of the committees and when those are completed, the

CSM Senate will need to request membership and find support from each department.

- Discussion on how to recruit members for each CSM Senate committee is pending for a later time.
- The final draft of the CSM Senate By-Laws and CSM Senate committees is still pending to be discussed. CSM Senate members can access the link below to provide feedback in the current working draft: [Link to the draft](#).

7. The next meeting is on the second week of November.

Meeting adjourned at 3:53 pm.